



## **UNION EMPLOYEE OPPORTUNITY REQUEST FORM**

NAME: \_\_\_\_\_ EMPLOYEE ID #: \_\_\_\_\_  
 CURRENT BUILDING: \_\_\_\_\_ CURRENT SHIFT: \_\_\_\_\_  
 UNION LOCAL SENIORITY DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ CURRENT SCHEDULE:  Part-Time  Full-Time  
 PHONE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

This form is your official request to exercise your seniority for improvements under the collective bargaining agreements. It should be completed and turned in to your building's Area Human Resources representative. This form is to request: *Driving, Inside positions, Part-time air positions, Cover Driver positions, Preferred jobs & Part-Time Shift transfers.*

**Please indicate your requests by completing all applicable sections below:**

<p><b><i>DRIVING POSITIONS</i></b></p> <p><input type="checkbox"/> AIR DRIVER</p> <p><input type="checkbox"/> COVER DRIVER (PART-TIME DRIVING)</p> <p><input type="checkbox"/> FULL-TIME COMBINATION DRIVER (22.4)</p> <p><input type="checkbox"/> FEEDER DRIVER</p>
--

<p><b><i>PREFERRED JOBS</i></b></p> <p>Preferred Job(s) requested:</p> <p>_____</p> <p>_____</p> <p>_____</p>
---

<p><b><i>PART-TIME SHIFT TRANSFERS</i></b></p> <p>New shift requested:</p> <p><input type="checkbox"/> Preload    <input type="checkbox"/> Day    <input type="checkbox"/> Twilight    <input type="checkbox"/> Midnight    <input type="checkbox"/> Sunrise    <input type="checkbox"/> Other _____</p>
--

<p><b><i>PART-TIME BUILDING TRANSFERS</i></b></p> <p>New building requested:</p> <p><input type="checkbox"/> Regional Hub    <input type="checkbox"/> West Valley    <input type="checkbox"/> Other _____</p>
---

I understand that if selected for a position that involves driving, I must meet the minimum following UPS and DOT qualifications:

1. Must be at least 21 years of age.
2. Have no more than three (3) moving violations or chargeable accidents in the past two (2) years.
3. Have no DUI (Driving Under the Influence) or DWI (Driving While Intoxicated) violations in the past three (3) years.
4. Must have a valid operator's license (for the State in which employment will be based).
5. Must complete and pass a DOT physical exam.
6. Must complete and pass the UPS road test.
7. Must complete and pass the UPS driver orientation.
8. Must meet UPS Appearance Guidelines.

**FEEDER ONLY:**

- Package Handler
  - o Must have a Commercial Driving License
- Current Package Driver
  - o Commercial Driving License permit for a minimum of 10 days
  - o 1 year of safe driving

**Employee Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Manager/ FT Supervisor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Send completed form to Human Resources: [UT222@ups.com](mailto:UT222@ups.com)*