



# THE JAMES R. HOFFA MEMORIAL SCHOLARSHIP FUND

## 2017 Training and Vocational Programs Scholarship Application

**Application due date: Friday, March 31, 2017**

James R. Hoffa became a Teamsters Member in 1934, served as General President for 14 years, and, in recognition of his tireless service to the union, was honored as General President Emeritus for life. At the November 1999 General Executive Board meeting, then-General Secretary-Treasurer C. Thomas Keegel presented a resolution to establish the James R. Hoffa Memorial Scholarship Fund.

In 2016, the Board of the James R. Hoffa Memorial Scholarship Fund established the Training and Vocational Programs Scholarship.

### **APPLICATION INFORMATION:**

1. DEADLINE for receipt of scholarship applications is Friday, March 31, 2017, 5:00 pm, EST. (NO EXCEPTIONS).
2. If you have any questions about the application, please call the JRHMSF Administrative Manager at (202) 624-8735 or by email at scholarship@teamster.org.
3. Please provide enough time for your Local Union, System Federation or BLET National Division to receive and complete the attached membership verification form. If the above institutions are unable to verify membership due to time constraints, please send your application straight to the Scholarship Office and we will provide membership verification.

The James R. Hoffa Memorial Scholarship awards scholarships on the basis of a comprehensive process. Areas that are reviewed by the Scholarship Committee include, but are not limited to the following: Personal Statement, Essay, Character References and Financial Need. The scholarship awards are paid directly to the schools. Scholarship winners are awarded training and vocational scholarships up to \$2,000, depending on financial need. Training or vocational programs must be related to work in a Teamster-represented industry, class or craft.

### **ELIGIBILITY REQUIREMENTS**

1. Be the son, daughter or financial dependent (this does **not** include spouses) of a Teamster member (hereafter also referred to as “Teamster Member Relation”) who qualifies (or in the case of retirees, has qualified)\* as a member in “good standing” in the Teamsters Union as defined in Article X, Section 5 of the International Constitution;
2. Plan to attend an accredited training or vocational non-baccalaureate program at a community college, or other training institution, within the United States, Puerto Rico or Canada.
3. Training or vocational programs must be related to work in a Teamster represented industry, class or craft.

### **Teamster Member Relation:**

A. For purposes of this Application, “Teamster Member Relation.” is defined as a Teamster member whose child, financially dependent grandchild or other qualifying financial dependent is applying for the scholarship is referred to in the application form as “Teamster Member Relation.” Financially dependent grandchildren and other financial dependents (i.e., stepchildren and wards) of Teamster members are eligible if the member contributes in excess of 50% of the applicant’s financial support and if the applicant is a financial dependent of the member for federal income tax purposes. Spouses are not eligible.

B. The applicant's Teamster Member Relation must have been a member in "good standing" as defined in Article X, Section 5 of the International Constitution on the application deadline of March 31, 2017. In addition, the Teamster Member Relation must not have been a full-time elected officer or full-time employee of the International or Teamster affiliate during this period.

C. If the applicant's Teamster Member Relation is retired, he or she must be retired from a craft represented by his or her local union and must have been a member in good standing for 5 years prior to his or her retirement. In addition, the retired Teamster Member Relation must not have been a full-time elected officer or full-time employee of the International or Teamster affiliate during this period.

D. A seasonal employee eligible to vote pursuant to Article XXII, Sec.4(c) of the International Constitution, shall also qualify as a Teamster Member Relation.

### **Application Process**

#### **SCHOLARSHIP APPLICANTS MUST PROVIDE:**

- Completed application form including the personal statement, essay and character references.
- Demonstrated financial need.
- Verification of membership status.

#### **SCHOLARSHIP AWARDS**

- Finalist notification will be given by July 2017 via email.
- Awards will be disbursed to the schools by August 30, 2017.
- Winners must be ready to provide a copy of their student ID, the correct mailing address of their training or vocational program and the department where their scholarship check is to be received, upon notification of award.

**Deadline** for the application is Friday, **March 31, 2017, 5 p.m. EST**. Applications must be received by this date or will not be considered.

**Please email the application as one PDF to [scholarship@teamster.org](mailto:scholarship@teamster.org) OR it can be faxed to (202) 624-7457, or mailed to the following address:**

**Vocational and Training Programs Scholarship  
James R. Hoffa Memorial Scholarship Fund  
25 Louisiana Ave NW  
Washington, DC 20001**

# APPLICATION

Must be filled out by Applicant and Teamster Member Relation.

**Name:**

Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_

**\*\*Required\*\***

Social Security Number (United States) \_\_\_\_\_

**OR** Social Insurance Number (Canadian) \_\_\_\_\_

**Address:**

Street \_\_\_\_\_

City, State, Zip or Postal Code \_\_\_\_\_

**Contact Information for Applicant:**

Home Phone # \_\_\_\_\_ Alternate Phone # \_\_\_\_\_

E-Mail Address (**IMPORTANT**) \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ mm/dd/yyyy Sex (circle one): Male Female

**Name(s) of the Accredited Training/Vocational Institute(s) Applied to or Plan to Attend:**

1.

\_\_\_\_\_

Name	City and State
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2.

\_\_\_\_\_

Name	City and State
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**Teamster Affiliation (If any of this information is incorrect this will delay your application process):**

- IBT
- BMWED
- BLET
- GCC
- TCRC

Local Union/Lodge/Division # \_\_\_\_\_

Local Union/Lodge/Division Address: \_\_\_\_\_

\_\_\_\_\_  
**Applicant First Name/Last Name**

**Please check box if you are a seasonal employee:**

Full Name of Teamster Member Relation (NOT Self) \_\_\_\_\_

Teamster Member's Employer Name \_\_\_\_\_

Employment Address \_\_\_\_\_

Occupation \_\_\_\_\_

Teamster Member Relation's Social Security/Insurance Number OR Ledger \_\_\_\_\_

Teamster Member Relationship to Applicant (NOT Self) \_\_\_\_\_

## **Personal Statement of Goals, Essay, Character References**

**Personal Statement:** please write out (or include on a separate sheet) a statement of your goals and how they relate to you and how they relate to the vocational or training program you plan to attend.

**Essay Question:** Please submit a 400 word essay on the following topic: What has living in a Teamster household meant to me and my siblings? (you may use an additional sheet of paper)

**Character References:** Please submit three (3) letters of Character References

## ESTIMATED FINANCIAL NEED

**\*If you are not sure of your financial need yet, please provide a brief explanation explaining your situation.**

<b>Total Anticipated Amount of Need for One (1) School Year</b>	\$ _____
<b>Financial Aid or Scholarships Received or Applied for:</b>	
<b>Source:</b> _____	\$ _____
	\$ _____
<b>Additional Funds:</b>	
<b>Parental Assistance</b>	\$ _____
<b>Employment</b>	\$ _____
<b>Gifts</b>	\$ _____
<b>Net Amount Needed (subtract all funding from total anticipated amount)</b>	\$ _____

Please provide any additional information that you believe would be helpful to the Scholarship Committee in assessing your personal or financial need:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### STATEMENT OF ACCURACY

I hereby affirm that all the above stated information provided by me to the James R. Hoffa Memorial Scholarship Fund Committee is true, correct and without forgery. Incorrect information provided may result in disqualification of the application and even subsequent rescission of a scholarship award, if applicable.

Signature of scholarship applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Teamster Member Relation: \_\_\_\_\_ Date: \_\_\_\_\_

**The deadline for this application to be received by James R. Hoffa Memorial Scholarship Fund is Friday, March 31, 2017, 5 p.m. EST. No exceptions!**

**Please email the application as one PDF to scholarship@teamster.org OR it can be faxed to (202) 624-7457, or mailed to the following address: Vocational and Training Programs Scholarship, James R. Hoffa Memorial Scholarship Fund 25 Louisiana Ave NW, Washington, DC 20001**

## CHECKLIST

\*Please review and check off all boxes to ensure that you have completed this application.

- Completed the Personal Statement, Essay and Character References
- Completed the Financial Need Estimate
- Completed the Membership Verification form by providing the form to the Local Union, System Federation or BLET National Division.
- Signed “Statement of Accuracy” by both Applicant AND Teamster member relation.
- Training or vocational program must be related to work in a Teamster-represented industry, class or craft.



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## SECRETARY-TREASURER’S MEMBERSHIP VERIFICATION

The following section must be completed by your Teamster Member Relation’s Local Union.  
This application will not be processed without the attached membership verification.

LU/Lodge/Div. #: \_\_\_\_\_

1. I hereby certify that the above-named Teamster member Relation has **not** been a full-time elected officer of this Local Union, Division, or Lodge and has been (check the appropriate box below):

- A member in “good standing” as defined in article X, section 5 of the International constitution.
- Retired from a craft represented by his or her Local Union and was a member in “continuous good standing” as defined in Article X, Section 5 of the International constitution for 5 years prior to his/her retirement.
- A seasonal employee eligible to vote pursuant to Article XXII, Sec. 4 (c) of the International constitution.

2. I verify that the applicant is the son, daughter or financial dependent of the above-named Teamster Member Relation.

Yes     No

3. Signature of Secretary-Treasurer \*\*BMWED members must send to the system federation secretary-Treasurer for signature  
\*\*BLET members must send to the National Secretary-Treasurer for signature

Signature	Print Name	Date
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**Applications not received by the application deadline of Friday, March 31, 2017, 5 p.m. EST, will not be processed by the Scholarship Fund.**

It is advised that you check in with your Local Union affiliate to make sure that they have processed your application. If time or geographic constraints will not allow you to provide your materials to the Local Union in time, you may scan your materials and e-mail them to: scholarship@teamster.org, or fax to (202) 624-7457.

The Scholarship Fund was established as a non-profit, stand alone, charitable incorporated organization (501(c)(3) identification #52-2206826), which will raise significant money from affiliates and outside sources to award Teamster dependents higher scholarships than have been possible in the past. Although children represent less than 25 percent of the population in our countries, they are 100 percent our future!

Scholarship recipients are selected on the basis of, personal qualifications and financial need by the Scholarship Selection Committee. We consider all applicants without regard to race, religion, gender, disability or any other legally protected status..